



PCN GOVERNANCE IN ALBERTA

Board Competency Training

Today's dynamic health care system creates a complex set of roles and responsibilities for PCN Board and Joint Governance members, who must be skilled in advanced governance matters in order to best contribute to their boards. Building on the success of the first round of PCN Board Competency Training sessions, courses for 2018/19 are even better than before.

Past participants say that new board members, treasurers and about-to-be board members will find these courses of great value.

If you want to advance your governance knowledge, we are pleased to present a series of competency-building courses, jointly developed and delivered by Alberta Medical Association and Alberta Health Services.

VISIT

pcnpmo.ca/board-competency-training
for registration links and further information.



Essentials Certificate

Build a solid foundation in PCN Governance. Newly revised for the 2018/19 training cycle, the Essentials Certificate is designed for PCN Board members and Joint Governance members who are new to their role. The updated course is more interactive and includes several expanded and enhanced sections based on participant feedback.

This Group Learning program has been certified by the College of Family Physicians of Canada for up to 18 Mainpro+ credits.

FULL-DAY SESSION

Topics covered include:

- Legal model 1 and 2
- Conflict of interest awareness
- Enhanced roles of a board member
- Effective board meetings
- Policy management
- Relationship building
- Risk management
- Decision making
- PCN finances and good financial stewardship
- Fiduciary responsibilities
- Board communication
- Understanding and resolving board conflict
- Role as an employer

Advanced Certificate

Building on the Essentials Certificate training, this course is designed for PCN Board members and Joint Governance members who are interested in advancing their contributions to the PCN.

This Group Learning program has been certified by the College of Family Physicians of Canada for up to 21 Mainpro+ credits.

FULL-DAY SESSION

You are encouraged to take the Essentials Certificate course first, followed by the Advanced Certificate.

Topics covered include:

- Reaching maximum board effectiveness
 - Managing board disruption
 - Effective succession planning
 - Engaging your community
- Understanding PCN finances
 - Financial management – future and forecasting
 - Annual planning
 - Financial risk
- Managing your people well
 - How to recruit the best talent and right fit for your organization
 - Learning how to coach/influence changes in behavior
 - Applying performance management principles

Expert Series

Participants will build on their Essentials and Advanced Certificate series skills to take their board role to the next level. Finance is the first in a series of Expert courses that are being developed and offered. Please watch for additional courses coming soon.

This Group Learning program has been certified by the College of Family Physicians of Canada for up to 12 Mainpro+ credits.

HALF-DAY SESSION

FINANCE

This course is designed for anyone on the board, but in particular those individuals who have a finance role within their PCN board, are members of an audit sub-committee or are interested in becoming a treasurer.

Some of the course learning outcomes for this session include (but are not limited to):

- Identifying key areas of financial risk and mitigation strategies including financial policies
- Analyzing and assessing key elements of financial statements and how they interrelate
- Examining the role of the external auditor and the audit process

Emerging Topics

This series is in development. These topics will be designed for PCN Board members and Joint Governance members who want to stay abreast of the ever-changing landscape of governance and primary care in Alberta.

Topics will be announced as they present themselves.

On-Demand Sessions

On-demand sessions are designed for groups of ten or more people from two or more PCNs who want Essentials and Advanced certificates as well as Expert Series: Finance training. Participant groups must self-organize and submit a request for a date and location to pcnboardtraining@albertadoctors.org. For further information email pcnboardtraining@albertadoctors.org or call 1.800.272.9680 ext. 5142.

Want to know more? pcnboardtraining@albertadoctors.org or 1.800.272.9680 ext. 5142.

Registration links and complete course learning outcomes are available at: pcnpmo.ca/board-competency-training.